

Tippecanoe County Board of Commissioners

Meeting Minutes

Monday, May 17, 2021

10:00 am

Tippecanoe Room, Tippecanoe County Office Building
20 N 3rd Street, Lafayette, Indiana

Commissioners present President Thomas P. Murtaugh, Vice President David S. Byers and Member Tracy A. Brown.

Also present: Attorney Doug Masson, Auditor Robert Plantenga, Commissioners' Assistant Paula Bennett, and Recording Secretary Jennifer Wafford.

- I. **PLEDGE OF ALLEGIANCE** – President Murtaugh called the meeting to order and led the Pledge of Allegiance
- II. **APPROVAL OF MINUTES** from Monday, May 03, 2021.
 - Commissioner Byers moved to approve the minutes as presented, second by Commissioner Brown. Motion carried.
- III. **PRESENTATION OF ACCOUNTS PAYABLE** – Paula Bennett presented and recommended:

The claims from May 07, 2021 through May 17, 2021 were recommended for approval without exception.

 - Commissioner Brown moved to approve the Accounts Payable as presented, second by Commissioner Byers. Motion carried.
- IV. **PRESENTATION OF PAYROLL** – Paula Bennett presented and recommended:

The payroll from May 14, 2021 was recommended for approval without exception.

 - Commissioner Brown moved to approve the Payroll as presented, second by Commissioner Byers. Motion carried.
- V. **APPOINTMENT TO THE PUBLIC DEFENDER COMMISSION**
 - Commissioner Byers moved to appoint Jeff Kemper to the Public Defender Commission, second by Commissioner Brown. Motion carried.
- VI. **HEALTH DEPARTMENT** – Khala Hochstedler presented and recommended:

The approval of a contract through Gateway to Hope, for a Recovery Coach. This is an added Recovery Coach paid from the Drug-Free Coalition funds. The position is part-time as needed and grant-funded. The Recovery Coach would also help with the case load at Community Corrections. The current case load is more than one Recovery Coach can handle. The contract is with Jordan Kern, not to exceed \$ 7,850.

 - Commissioner Byers moved to approve the agreement as presented, second by Commissioner Brown.
- VII. **RESOLUTION 2021-16-CM**, Virtual Attendance of Members- Doug Masson presented:

The resolution allows the Commissioners to Conduct a meeting or to have some members attend virtually. The need for the resolution is a result of some legislation passed this year. It does not apply to Public Health Emergency situations, which is what we have seen mostly this year. The resolution is regarding meetings that take place in the normal course of business. The resolution states that a member of the board can meet by electronic means, but they have to be able to communicate at the same time as the other members. The member is considered present for purposes of determining a quorum. The member cannot

participate in any final action unless the individual can both be seen and heard. If a member is participating electronically, the meeting minutes would need to reflect the member's virtual attendance. If a member is participating electronically, votes would have to be taken by roll call. At least 50% of the members have to be at the meeting in person. A member cannot participate virtually if a meeting is for the purpose of taking final action to adopt a budget, make a reduction in personnel, initiate a referendum, establish or increase a fee, establish or increase a penalty, use eminent domain power, or establish, raise, or renew a tax.

- Commissioner Brown moved to approve RES-2021-16-CM as presented, second by Commissioner Byers. Motion carried.

VIII. AGREEMENT TO PROVIDE PROFESSIONAL COUNSULTING SERVICES – Robert Plantenga presented and recommended:

A professional services agreement, for 3 years, with Dossett Consulting to provide assistance with obtaining federal reimbursements for IV-D. The cost of the contract is an increase of \$200 more than the previous contract.

- Commissioner Byers moved to approve the amendment to the agreement as presented, second by Commissioner Brown. Motion carried.

IX. TIPPECANOE VILLA APPLICATIONS:

- Commissioner Byers moved to approve the application to the Villa for Howard Pearson as presented, second by Commissioner Brown. Motion carried.
- Commissioner Byers moved to approve the application to the Villa for James Peer as presented, second by Commissioner Brown. Motion carried.

X. GRANTS – Sharon Hutchison presented and recommended:

Permission to Accept Grant Funds:

For the Health Department, from ISDH, in the amount of \$57,038.38, to assist with COVID-19 Vaccinations. This will be used for the operating expenses of the vaccination clinic. The Health Department will be invoicing them for 3 months, and then this funding will be completed. These funds need to be spent by June 30th of 2021.

Commissioner Murtaugh asked if there were enough expenses to fully use this grant by the deadline? Administrator Hochstedler advised that with the expense of the Temp agency and the expense of the drive-through clinic (including materials), there would be enough expenses to use up the funds. The Health Department can go back to March 25th, 2021, for expense reimbursement.

- Commissioner Brown moved to accept the grant as presented, second by Commissioner Byers. Motion carried.

For the Health Department, from the ISDH, in the amount of \$389,641.82, to assist with Contract hiring of staff. This grant runs through June 30th, 2022. Administrator Hochstedler may bring a new position before the Commissioners for approval.

Commissioner Murtaugh asked if this grant was for all immunizations or limited to the COVID-19 vaccinations? Administrator Hochstedler advised that it was specific to COVID-19 vaccinations. This money will be used to audit all COVID-19 Vaccine sites in the County, provide mobile clinics for COVID-19, and fund a media campaign for COVID-19 vaccines. Sharon Hutchison advised that the new employee position that will be requested is related to COVID-19. The new employee is an EMT that was a contract tracer. However, the Health Department has been using her for the homebound population to administer the COVID-19 Vaccines because of the regulations require an EMT to administer the shot.

- Commissioner Byers moved to accept the grant as presented, second by Commissioner Brown. Motion carried.

MOU/Contract:

A contract for Phase 3 OCRA COVID funds Grant Administration, with Kleinpeter Consulting Group. This funding is to put up the free WiFi Hotspots.

- Commissioner Brown moved to accept the MOU as presented, second by Commissioner Byers. Motion carried.

XI. CHANGE ORDERS**Fairgrounds**

Change order #7 with Mulhaupt's Inc., in the amount of \$9,274.00, to add ADA automatic door openers in between the east and west wings.

- Commissioner Byers moved to approve the change order as presented, second by Commissioner Brown. Motion carried.

Change order #2 with New Era Technology (ESCO Communications), in the amount of \$2,488.99, to add a data station in the Arena Pavilion at exterior of Storage Room 122.

- Commissioner Byers moved to approve the change order as presented, second by Commissioner Brown. Motion carried.

Tippecanoe County Central Offices

Change order #1 with Insley Systems, in the amount of \$11,650, for (3) new up and over roof ladders, to move the existing ladder, and add 45 walk pads to protect the new roof.

- Commissioner Brown moved to approve the change order as presented, second by Commissioner Byers. Motion carried.

Change order #4 with Shepler Construction Company, in the amount of \$3,952, to add a new maintenance area in the former men's locker room area, secure some electrical panels, and data lines.

- Commissioner Byers moved to approve the disbursement request as presented, second by Commissioner Brown. Motion carried

XII. REPORTS ON FILE

- Tippecanoe County Coroner's Office – Quarterly Report
- Tippecanoe County Public Library
- Crystal Creek Boarding Kennel
- Clerk of the Circuit Court
- Tippecanoe County Treasurer
- Central Mail and Duplicating

XIII. UNFINISHED/NEW BUSINESS

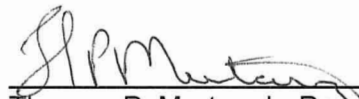
Attorney Masson advised that there is a disbursement request that requires the approval of the Board of Commissioners. The request has to do with the BOT project for the County Jail and Community Corrections. GM Development LLC is the contract for this project and is the entity that was loaned money to build this project. Starting in 2022, the County will start paying rent payments on a semi-annual basis. Currently, the money for this project is sitting at Huntington Bank, and their requirement for the escrow agreement is that the County approves the disbursements. GM Development makes the request and signs off on the disbursement request, and the County approves it. The current request covers construction costs, which are design fees and performance bond for Hagerman, and design fees for Trane for the solar array.

- Commissioner Brown moved to approve the change order as presented, second by Commissioner Byers. Motion carried

XIV. PUBLIC COMMENT – None

Commissioner Byers moved to adjourn. President Murtaugh adjourned the meeting.

BOARD OF COMMISSIONERS OF
THE COUNTY OF TIPPECANOE


Thomas P. Murtaugh, President


David S. Byers, Vice-President


Tracy Brown, Member

ATTEST:


Robert A Plantenga, Auditor 06/07/2021

Minutes prepared by Jennifer Wafford, Recording Secretary